

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MONDAY, MAY 18, 2009**

The meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana, was held on Monday, May 18, 2009, at 5:30 p.m. The meeting was called to order by Mayor Jason Thompson and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Liz Oilar, was answered by Board Members Mayor Jason Thompson, Mike Keever, and Phil Vogel, and City Attorney George Loy.

There being no additions, deletions, or corrections to the minutes of the meetings on April 20, 2009, and May 5, 2009, a motion was made by Board Member Phil Vogel, and seconded by Board Member Mike Keever, to approve the minutes as presented. All ayes, motion carried.

Consideration of Fire Department Roof Repair Quotes

Mayor Jason Thompson stated that the Board tried to hire someone to repair the roof a few months ago, but they did not have the proper paper work. Fire Chief Shane Swaim solicited for new quotes and they are:

Pass Enterprises -	\$9880.00
Cocanower Construction -	\$11,645.20
Deno Construction -	\$20,800.00

After quotes were viewed and discussed, Board Member Phil Vogel made the motion to approve the quote from Pass Enterprises to replace the roof on the older part of the Fire Department, seconded by Board Member Mike Keever. All ayes, motion carried.

Permission to Hire Part Time Position – Fire Department

Fire Chief Shane Swaim stated that with Adrian Sanchez taking the position at the Police Department, he has a part time position available in his department. He is asking permission to hire Josh Anliker. After discussion, Board Member Mike Keever made the motion to hire Josh Anliker for the part time position at the Fire Department, seconded by Board Member Phil Vogel. All ayes, motion carried.

Permission to Hire Advertise to Hire Patrolman Position – Police Department

Police Chief Curt Blount stated that they are currently down a Patrolman's position at the Police Department. He is asking the Board for permission to advertise to fill this position. This will be a night shift – 6 p.m. to 6 a.m. After discussion, Board Member Phil Vogel made the motion to give Chief Blount permission to advertise for a Patrolman, seconded by Board Member Mike Keever. All ayes, motion carried.

Consideration of Adoption of Monticello Ambulance Billing Write Off Policy – Fire Dept.

City Attorney George Loy stated that presently the ambulance billing is handled by a third party billing company. The City has no written policy concerning write off of bills. The State Board of Accounts requires that we have some sort of policy removing old, delinquent, and uncollectible accounts from accounts receivable. Chief Swaim put together a list of criteria that is included in this policy. Writing off uncollectible debts does not mean that you cannot receive collection if assets come to light later. Board Member Mike Keever made the motion to approve the

Monticello Fire Department Ambulance Service Billing Write-Off Policy, seconded by Board Member Phil Vogel. All ayes, motion carried.

Consideration of Service Agreement with Schneider Corp: Main St and Illinois St Rehab

Mayor Jason Thompson stated that he and Street Superintendent Doug Roberts have been working on this issue. The service agreement has a not to exceed \$10,260.00. This project is on Main and Illinois, with remilling and curbing, under the Federal Stimulus package. The sidewalks are not included which reduces the design and less standards or stipulations by the ADA guidelines. Ramps are included. In order to meet the Federal Stimulus package guidelines you have to have an engineer. Board Member Phil Vogel made the motion to approve the service agreement with Schneider Corp, seconded by Board Member Mike Kever. All ayes, motion carried.

Consideration of Jefferson Township Ambulance Service Contract – Fire Department

Fire Chief Shane Swaim stated that Jefferson Township voted and approved the proposed ambulance service contract with the City of Monticello. The Township will compensate the City by purchasing a new heart monitor approved by the City's Fire Chief at a cost not to exceed \$11,000.00. This contract is for the remainder of 2009. Board Member Mike Kever asked to amend item #4 of the contract to read that the contract will terminate on December 31, 2009, instead of January 1, 2010. Board Member Mike Kever made the motion to approve the contract with the amendment, seconded by Board Member Phil Vogel. All ayes, motion carried.

Consideration of Approval for Purchase of Fire Department Ambulance Cot

City Attorney George Loy stated that Fire Chief Swaim wants to purchase a Stryker Power Pro Ambulance Cot for \$11,712.60. This cot will lift patients up to 600 pounds, and will help with back injuries to the department. This is a three year contract, no interest, and can be funded in the Fire Department budget. Board Member Mike Kever made the motion to allow Fire Chief Swaim to purchase the Stryker Power Pro Cot for the asking price under the terms of the agreement, seconded by Board Member Mayor Jason Thompson. All ayes, motion carried. The compatibility of the equipment is a substantial consideration in the purchase, and only one source meets the department's requirements.

There being no further business, meeting adjourned at 6:11 p.m.

Liz Oilar
Clerk Treasurer